

MT. SHERMAN WATER ASSOCIATION
BOARD OF DIRECTORS
MEETING
MONDAY AUGUST 14TH 2006
5:45 P.M.

Dear Directors:

Enclosed please find transaction report, director's report and board minutes for the month of July 2006.

Two members were disconnected for nonpayment.

If you have any questions please feel free to give me a call. -

Thank You,



Karen Edgmon
Billing Clerk
Mt. Sherman Water Association

Transaction Report

7/1/06 Through 7/31/06

Date	Num	Description	Memo	Category	Clr	Amount
BALANCE 6/30/06						6,313.18
7/6/06	DEP			Water Sales		302.00
7/7/06	DEP			Water Sales		667.80
7/7/06	3582	Karen Foster		Refund Of Meter Deposit		-52.16
7/10/06	3583	First National Bank/Green F...	money market account	Savings		-3,500.00
7/10/06	3584	Community Publishers		Public Notice		-371.20
7/10/06	3585	Reliable	cartridge, supplies	Supplies, Bus		-53.48
7/10/06	3586	Capitol Supply		Maintenance		-1,316.42
7/10/06	3587	Arkansas One Call		Dues and Subscriptions		-11.40
7/11/06	DEP			Water Sales		1,324.34
7/11/06	DEP			Water Sales		1,874.83
7/11/06	3588	Karen Edgmon		Contract Labor		-731.50
7/11/06	3589	Karen Edgmon		Rent		-60.00
7/13/06	DEP			Water Sales		0.00
7/13/06	DEP			Water Sales		1,658.16
7/17/06	EFT	F H A		Loan		-1,020.00
7/17/06	3590	Jackie Fears	installing meter	Contract Labor		-25.00
7/18/06	DEP			Water Sales		1,158.55
7/19/06	3591	Ark Dept. Of Finance & Adm		Sales Tax		-597.00
7/20/06	DEP			Water Sales		1,458.13
7/24/06	EFT	Tri Co. Telephone		Utilities:Telephone		-31.85
7/24/06	EFT	Tri Co. Telephone		Utilities:Telephone		-33.57
7/25/06	DEP			Water Sales		1,427.92
7/25/06	EFT	Bank Charges	Richard Terhune	Bad Debt		-46.73
7/25/06	3592	Justin Wood		Refund Of Meter Deposit		-60.30
7/26/06	DEP			Water Sales		1,603.49
7/26/06	EFT	Carroll Electric		Utilities:Gas & Electric		-34.58
7/26/06	EFT	Carroll Electric		Utilities:Gas & Electric		-77.66
7/26/06	EFT	Carroll Electric		Utilities:Gas & Electric		-1,682.47
7/26/06	3593	Jasper Post Office		Postage and Delivery		-111.00
7/27/06	EFT	Bank Charges	Ron Carey	Bad Debt		-203.00
7/27/06	3594	Ivan Reynolds		Contract Labor		-1,100.00
7/27/06	3595	Jackie Fears	installing meter	Contract Labor		-200.00
7/27/06	3596	Jim Culver	mowing pump house	Contract Labor		-100.00
7/27/06	3597	Tanner Hardware		Maintenance		-20.60
7/31/06	DEP	Interest		Interest Inc		1.27
7/31/06	DEP			Water Sales		611.93
TOTAL 7/1/06 - 7/31/06						648.50
BALANCE 7/31/06						6,961.68
TOTAL INFLOWS						12,088.42
TOTAL OUTFLOWS						-11,439.92
NET TOTAL						648.50

Scribe:	Odie J. Watts	
Date:	July 10, 2006	Time: 5:37PM – 6:15 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – BOOKKEEPER	861-5641
*	Lee, Koby – BOARD MEMBER	861-5158
#	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY	861-5848

Customers and Guests:

Key	Board Meeting Attendees:
	No visitors or customers attended the meeting.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting called to order by Jim Bowen, President at 5:37 PM.
2. Meeting Minutes	The minutes from the June 12, 2006 meeting were approved at written. Motion to approve the minutes – Betty Stivers. Second by Koby Lee. No Abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon reviewed the financial report for the period June 1 through June 30, 2006. Discussion was held on the following highlights of that report: Nothing exceptional to report for June transactions. • Had 2 bad checks for the month. Both were made good. • Water loss rate was 21.4%. • At least 2 customers at risk of losing service if payment is not received. • Had 4 disconnects for various reasons and 4 connections. Motion to approve the reports – Koby Lee. Second by Calvin Voshell. No Abstentions.
4. Water Operator's Report	Ivan Reynolds was absent from the meeting attending training. The Water Operator's report was passed out by Karen: • Kyles Landing project is complete. • Electrical outage due to blown fuse. Replaced fuse. • Pulled and replaced the Tim Knapp meter upon payment. Also the Katie Clayborn meter. Collected on the Robin Bellach account. • Repaired leak in Low Gap by the Freda Smith property. • Jackie Fears made meter reading rounds. Will need additional time to learn entire system. • Talked to Vixen James who has completed map of the James extension and will forward it. • Found leak in front of the Johnnie Kellogg meter. Repairs were made. • Have not heard from Quentin Rylee on his proposed project.
5. Old Business	▪ Action Item 13: ON HOLD. The fencing project has been put on hold pending both the vulnerability assessment and an appraisal by the Water Authority. Jim Bowan indicated the Water Authority may end up paying for the fencing project. The fencing was part of the vulnerability study. No status change.

Agenda	Main Points, Conclusions/Discussions, Decisions
	▪ Action Item 17: PENDING. The Demuth extension project is complete. Have received the map. No Status Change. ▪ Action Item 35: PENDING. Will meet with all the potentially added water customers to begin the process of determining engineer and costs of adding new customers. Quentin Rylee is the point of contact for the project. No status change. ▪ Action Item 38: PENDING. The topo map was received. Will contact the vendor and ask for some changes to the map layout and size. No status change. ▪ Action Item 40: OPEN. Water Operator will determine parts needed to kept on hand for electrical problem repairs. No status change.
6. New Business	• State approval of the Water Alliance has been received. • Officer elections for the Water Alliance will be held during the next meeting.
7. Adjournment	Meeting adjourned at 6:15 PM.
8. Next Meeting	NOTE MEETING START TIME: The next meeting is scheduled for August 14, 2006 at 5:45 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 13	11/8/04	Get 2 – 3 estimates for completing the fencing of property after tree removal. Pending completion of AI 12.	Ben Szabrowicz	12/13/04	ON HOLD
AI 17	3/14/05	Dick Demuth is complete. Pending completion of final paper work.	Ivan Reynolds	5/9/05	PENDING
AI 30	6/13/05	The line on Kyles Landing road was cut by a bulldozer. It was only about 3" deep. Repaired the line. Received easement from Tim Ray. Estimated cost of line replacement is \$2,000.	Ivan Reynolds	7/11/05	CLOSED
AI 35	9/12/05	Ivan Reynolds will work with Quentin Rylee to organize a meeting of the 4 potential customers at the end of Murray Road to discuss engineering, easements, and costs. No updates as of 3/13/06.	Ivan Reynolds	10/10/05	PENDING
AI 38	8/8/05	Contact a map vendor and determine the cost of providing the MSWA with a map of all the meter locations based on GPS readings were provided by Ivan Reynolds. The original map was received and paid for. Would like to know if the vendor could resize the map and make the locations more visible.	Odie Watts	9/12/05	PENDING
AI 40	2/13/06	Water Operator will determine which parts need to be kept on hand to correct electrical problems at the pumping station.	Ivan Reynolds	3/13/06	PENDING
AI 46	6/12/06	Write letter to owner of account #259 indicating that \$500 on account is to be paid by June 30 or meter will be pulled. Further indicated in the letter that balance will have to be paid within 90 days or property lien proceedings will be initiated.	Karen Edgmon	6/19/06	CLOSED
AI 47	6/12/06	Add latest resolution (see new business above) to Operating Policy document	Odie Watts	7/10/06	CLOSED

Mt Sherman Water Assn Board Mtg
August 14, 2006
Water Operators Report

Pulled Ron Carey's Meter due to bounced check and am still waiting for him to call me for reconnect.

I moved the Lavera Pruitt meter to the old Stephen Holt Box where had her mobile home moved.

I received the key to the Barry Schechtman lock so we now have unimpeded access to our water line and his meter.

I visited with Barry about his request for a Fire Hydrant By his house and told him I would ask the Board if it was OK but that he would have to foot the bill for the water line To be extended to his house. Approximately 600 feet of Three inch line would be needed. I said I would do a cost Estimate.

The borrowed tank placed on Shiloh has finally been moved to its final resting place in the Green Forest area To complete our obligation. It was an all day undertaking.

By Ivan Reynolds

Water Operator

MT. SHERMAN WATER ASSOCIATION
 Director's Report
 For the Month of July 06
 Printed: 07/29/06 18:33

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,859,600	100.0%
Water Sold to Customers	1,520,280	81.8%
Utility Use(fire,flushing)	0	0.0%
Water Unaccounted For(lost)	339,320	18.2%
Average Use Per Account	4,936	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	9842.32	0.00	0.00	0.00	77.75	677.47
Average	31.96	0.00	0.00	0.00	0.25	1.89
Active	308	0	0	0	308	358
Inactive	52	360	360	360	52	2

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	14,042.69	311
Credit Balances BOM	(585.25)	7
Debit Balances BOM	14,627.94	304
Payments	11,785.15	289
Charges for Services	10,597.54	
Penalty Charges	352.45	43
Adjustments	(382.61)	14
Total Delinquent EOM (end/month)	1,630.33	18
Delinquent EOM (30-60 days)	558.78	10
Delinquent EOM (60-90 days)	337.18	5
Delinquent EOM (over 90)	734.37	3
Credit Balances EOM	(779.56)	13
Debit Balances EOM	13,604.48	297
Balance Due EOM	12,824.92	310

Disconnections
 Disconnected & Uncollected
 New Customers Added

3 C Daniels
 0.00 M Colclasure
 0 L Brezner

Mt Sherman Water Board Meeting
July 10, 2006
Operators Report

The Kyles Landing Line project is complete. We experienced some electrical outage due to a blown Fuse. Replaced fuse but found no reason for the Failure. No other electrical problems since then.

I pulled and replaced the Tim Knapp meter upon Payment. Also the Katie Clayborn meter and Collected on the Robin Bellach account.

I fixed a leak down in Low Gap by the Freda Smith property where the plastic elbow cracked and Pushed off the line. I replaced the plastic elbow with A cast iron one and placed two 18 inch square pads for Blocking and three bags of Quikrete. Just before the Elbow I Placed a 2 inch valve and box.

Jackie Fears accompanied me on the meter reading Route and will need additional training to memorize the Entire system.

I talked with Vixen James and he has completed the Map of the James extension and will forward it to me.

I found a leak in front of the Johnnie Kellogg meter And advised what needed to be done to make the repair. The repair is completed.

By Ivan Reynolds

Water Operator

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